

love
inspiration
joy



Amazing Grace Fellowship
preschool &
kindergarten

*Building a solid foundation,
with a love of learning
and a passion for God.*

PARENT
HANDBOOK



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INTRODUCTION

Amazing Grace Fellowship School was established by Amazing Grace Fellowship to provide high quality services at a reasonable cost for the citizens of our community. Christian values and attitudes will be taught through word, thought and deed, along with an academic and developmental curriculum.

Jesus said, "Let the little children come to Me, and do not forbid them; for of such is the kingdom of heaven." Matthew 19:14

MISSION STATEMENT

Amazing Grace Fellowship School is a safe and caring place where children develop wholesome values, a love of learning, and a love for God. Children are actively involved in a multitude of learning experiences which help them grow mentally, emotionally, intellectually, spiritually, and physically.

PURPOSE

Believing children are a heritage from the Lord, we strive to provide children with a wholesome, loving and stimulating environment wherein they may begin their educational process. We want your child's school experience to be a happy one and the classroom a place where he/she and you, can feel secure as we grow and learn together. Each classroom is directed by a loving teacher. Additional assistance is used as needed. Communication between parents and the teacher is important~ we encourage notes, phone calls, and visits.

GOALS

Our goal is to help your child develop a passion for learning, positive self-esteem, and an appreciation for the Biblical principles of living.



RULES

1. Walk while inside the school.
2. Use inside voices.
3. Ask permission from the teacher before leaving a room.
4. Always share toys, crayons, etc.
5. No toys from home. They could get lost or stolen.
6. Keep hands and feet to self.
7. Say nice words.





SUPPLY LIST

- **Bible** - *King James Version*
- **Pencils** (*jumbo size/ preschool*)(#2 lead/kinder.)
- **Pink pearl eraser**
- **Glue** - *8 Elmer's glue sticks*
- **Scissors** (*not plastic*)
- **Ruler**
- **Folder with two pockets**
- **Crayons** - *1 box 8-16 count (jumbo/preschool)(regular/kinder.)*
- **Colored Pencils** - *1 box 8-16 count*
- **Pencil box**
- **Kleenex** (*large box*)
- **Paint Shirt**
- **Backpack**



DAILY NEEDS:

Your child will need to bring a backpack, lunchbox(snack), and thermas everyday to school. A change of clothes should be packed in the backpack daily. Important paperwork will also go home in the backpack. Please check your child's backpack for artwork and important work sheets.

Thank you so much for your help!

ACADEMIC

- Provide opportunities for creative endeavors in art and music.
- Experiment with letters of the alphabet and numbers.
- Foster respect for science and nature.
- Develop a love of literature.

SPIRITUAL

- Experience God's love.
- Develop a love for God
- Understand their identity comes from God.

SOCIAL

- Learn to share, take turns and get along with peers and adults.
- Have opportunities to express themselves in front of others.

PERSONAL

- Develop responsible decision making and being accountable for their actions.
- Practice proper care of all materials and facilities.

PHYSICAL

- Have experiences which involve development of large and small muscles by means of games, rhythms, outdoor play, and other activities.



DISCIPLINE POLICY

The adults in the school program of Amazing Grace Fellowship School are committed to the belief that this is a unique opportunity to demonstrate the love of Christ to each child and family. We strive to develop a loving and caring environment for all who participate





in the program. We believe that the most desirable discipline is self-discipline. We work to help each child in the program achieve acceptable behavior. Behaviors that are clearly out of line, for example: hitting another child, open defiance of adults in charge, or disruptive temper tantrums will result in removal from the group until the child can control his/her own behavior. We encourage all parents of our preschool students to attend a Love and Logic class. The class is a fantastic way of learning how to raise children so that they are responsible, respectful, and fun to be around. Corporal or physical punishments are not used.

OTHER POLICIES

Eligibility

- Students must be 3 years old on or before September 1st.
- Children must be potty trained.
(Please send an extra set of clothing in case of an accident.)

Health and Safety

- Sick children should be kept HOME to prevent the spread of germs. If a child becomes ill in our care, we will immediately remove that child from the other children and call an authorized person to pick them up.
- All medications need to be given to a teacher and our medication form completed by the parent. We CANNOT give a child medication out of their backpack or pocket without proper instructions from the parent. This includes cough drops.
- You must notify us immediately of any changes in phone numbers or emergency information for your child.
- Amazing Grace Fellowship School maintains files on children for a minimum of three years. According to state law we are



SCHOOL CALENDAR

2022-2023

School year is from September to May.

At this time, our school hours will remain 8:30-11:30am.

September 5 Labor Day

September 6 First Day of School

November 21-25 No School (Thanksgiving Vacation)

December 22-January 3 No School (Christmas Vacation)

January 4 School Resumes

February 20 No School (President's Day)

March 20-24 No School (Spring Break)

March 27 School Resumes

May 24 Last Day of School





DAILY SCHEDULE

Subject to change

(Focused learning areas denoted in italics)

ABEKA Curriculum

8:30 Arrival - Greet each other, put coats, etc. in cubbies, collect notes from home.

8:35 Beginning Activity - clay, pattern blocks, unifix cubes, legos, etc.
(Socializing, motor, eye hand coordination, patterning, etc.)

8:50 Clean Up *(Responsibility)*

9:00 Small Group Activities - listening center, art project, math manipulatives, blocks, puzzles, sorting, etc.
(Socializing, motor, hand-eye coordination, patterning, etc.)

9:45 Clean Up *(Responsibility)*

10:00 Group/Carpet Time - Flag Salute, songs, finger plays, calendar, counting, letters and sounds, etc. *(Listening, language arts, math, patriotism, pre-reading)*

10:30 Snack

10:45 Recess *(Gross motor skills and socializing, learning how to play together)*

11:05 Story

11:20 Pack Up and Review *(Organizing skills)*

11:30 Dismissal - Pick up by Parents

obligated to document and report suspicious episodes or visible signs of physical abuse and/or neglect of any kind.

- Any child attempting to touch or provoke another child in any sexual manner will be removed from the school for the day and a conference will be held with the parents as soon as possible before the child may return to the school. This type of behavior is unacceptable and will be reported to the proper authorities.

Food

- We will have a snack time every day. Each student will need to bring his/her own snack and thermos.

Birthdays

- We celebrate your child's birthday. You are able to bring in a treat of your choice that is unopened (store-bought) that is peanut-free.
- Please do not send party invitations to school to give to other students unless all of the children in the class are invited. This will avoid hurting the feelings of the students who are not invited.

Housekeeping

- If your child is likely to have a potty accident, please send extra clothes with them. You will be notified to come and change them as we do not do any of the changing.
- Children need to wear comfortable, washable play clothes to school. Outdoor play tends to be hard on their dresses and tights. Please send children in weather appropriate clothing. We go outdoors as much as possible, so they need to have jackets or coats, gloves, hats, boots, etc. when necessary.
- Students are not to bring toys, money, or other items from home





unless a note has gone home from school requesting that children bring a specified item.

Pick-up

- Parents are responsible for letting a teacher know if their child will be picked up by someone other than the parent.

Attendance

- Please call the church office by 9am if your child will not be attending that day.

FEES AND CHARGES

Tuition is charged at a monthly rate. All the days we are in school are added up and divided into 9 monthly payments. Therefore you will not see any changes to your December or March Invoices even though we are not in school as much during those months. There is a **\$140.00 registration fee per child for preschool and \$200 fee per child for kindergarten**. Your child will be considered registered when all papers are turned in, fee is paid, and a copy of a current immunization record and birth certificate is given to the office to put in your child's file.

- **Preschool - 5 days a week** - \$2,790 per year, which can be paid in 9 monthly payments of \$310.
- **Kindergarten - 5 days a week** - \$3,150 per year, which can be paid in 9 monthly payments of \$350.

All payments can be paid online or dropped in the red box outside your child's classroom. No cash payments will be accepted in the AGF office or in the tuition box. There are no discounts for vacations or illness.



Discounts

- **15%** monthly discount for **AGF Members**
- **10%** monthly discount for **second child enrolled**

Monthly tuition is due on the **1st of every month** (including September). Tuition not received by the 5th is delinquent. All fees must be paid by the 7th or child will not be admitted to school on the 8th of every month.

Missed days will not be refunded. **No exceptions.**

CLOSING

Parents are responsible for picking up their child from school no later than 12:00 p.m.

Unavoidable situations may arise which might make a parent late picking up their child. That is life, and it happens to all of us. If this occurs please notify staff as soon as possible.

CONCERNS

Call the church office with any additional concerns or questions at 208-736-0727.

