

AGF COVID-19 Plan of Action

If someone on staff or one of our members who has been in our facility might be sick with COVID-19, we will:

- Send the sick person home right away or separate them from others (such as in a separate room) until they can go home.
 - Give them a clean, disposable facemask to wear until they can leave (we have them available).
 - Contact **emergency services** for those who need emergency care, when needed, and let them know about the person's symptoms.
- Contact local public health officials and communicate with staff, members, and volunteers.
 - Contact **South Central Public Health: (208)737-5900**
 - Ask individual to provide a list of people they were in proximity with.
 - Phone those who came into close contact with sick person.
 - **“You may have come in contact with someone who has tested positive for COVID-19. We encourage you get tested and to quarantine yourself for up to 14 days or until the test results you receive are negative. We are praying and believing with you, and with the person who is sick, that the Holy Spirit of God will quicken and give life to your body (Romans 8:11).”**
 - **If asked who the individual is, “I apologize, but I cannot give you that information. We must protect their anonymity. We have asked them to contact you personally. Do you give us approval to share your contact information with them?”**

- We cannot share who the sick person is unless they have given us written consent to do so. We must **protect their anonymity** for legal and personal reasons.
 - We will put the sick person or a trusted family member in contact with those who were in proximity. We will help them with contact information, if needed.
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- **Email the whole church** informing them someone in our facility has tested positive with COVID-19. Email will provide our cleaning process and that we will be calling those who came into close contact with the person who is sick.
- Instruct the staff when it is safe to return to work.
 - This will be after the area is **thoroughly cleaned and disinfected**.
 - Move all in person, small groups that meet inside the church facilities to another location.
 - Church leadership will inform them when it is safe to return to facilities.

CDC Instructions for Cleaning and Disinfecting Building if Someone is Sick:

- **Close off areas** used by the person who is sick.
 - The church does not necessarily need to close the entire building if we can close off affected areas.
- **Open outside doors and windows** to increase air circulation in the area.
- **Wait 24 hours** before we clean or disinfect area. If 24 hours is not feasible, **wait as long as possible**.
 - **Sunday services** will not be cancelled.
 - We will call in a **professional cleaning team** if need arises.
- **Clean and disinfect** all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment like, tablets, touch screens, keyboards, remote controls, etc.
- **Vacuum the space** if needed. Use vacuum equipped with **HEPA filter**, if available.
 - Do not vacuum a room or space that has people in it. Wait until the room or **space is empty to vacuum**, such as at night, for common spaces, or during the day for private rooms.
 - **Temporarily turn off room fans and the HVAC system** that services the room or facility, so that particles that escape from vacuuming will not circulate throughout the facility.
- **Once area has been properly disinfected, it can be opened for use.**
 - Staff without close contact with the person who is sick can **return to work immediately** after disinfection.

- **If more than 7 days** since the person who is sick visited or used the facility, additional cleaning and disinfection is **not necessary**.
 - We will continue our routine cleaning and disinfection.

See CDC Guidelines for Proper Cleaning Procedure: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>